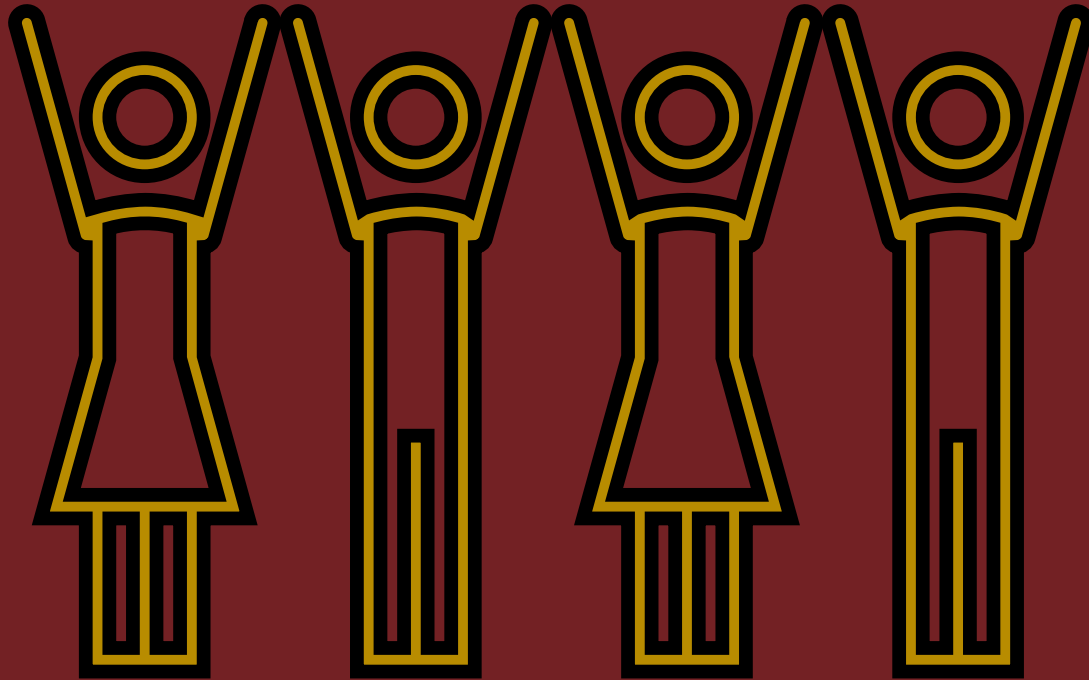


A Presentation from

Greater Western U.S.A. Region (Region 2)



SERVICE



IS WHERE WE

SAFELY

PRACTICE OUR

RECOVERY

AGENDA

Introduction of Speaker

Service & You

Reasons People Don't Do Service

Safety Protocols

Reasons People Do Service



Focus of Service

**ACA Service Structure Sequence –
Meetings, Intergroups, Regions, WSO**

How to Do Service

Closing

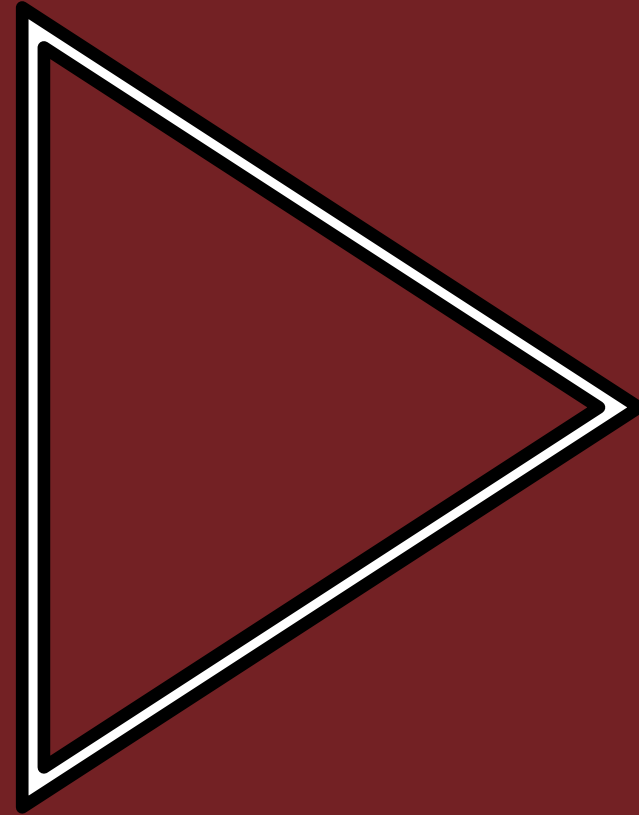
INTRODUCTION



Serenity Prayer

Introduction of Speaker

Announcements



SERVICE & YOU



Your Home Meeting

Your Time In ACA

Your Service in ACA

Why You Give Service

REASONS PEOPLE DON'T DO SERVICE



**I DON'T WANNA
YOU CAN'T MAKE ME**

**I Am Too Fragile
Let the Peons do the Work
I'll Do it Wrong
I'll Be Criticized
I'll Be Recognized for Doing a Good
Job (& punished for it)
I'll Be Overwhelmed
I'll Feel Used Again
I'm Too Busy**

SAFETY PROTOCOLS IN MEETINGS

YOU CAN

Ask What the Job Entails

Ask How Much Time the Job Takes

Decide if You Want to Do a Job

Decide if you have the Time to Do It

Decide if you have the Skills to Do It

**Ask Someone to Be Your Service
Sponsor**



YOUR GROUP CAN

Provide Written Job Descriptions

Decide How Long Terms Are

Decide How Many Terms for Jobs

Provide Service Sponsors

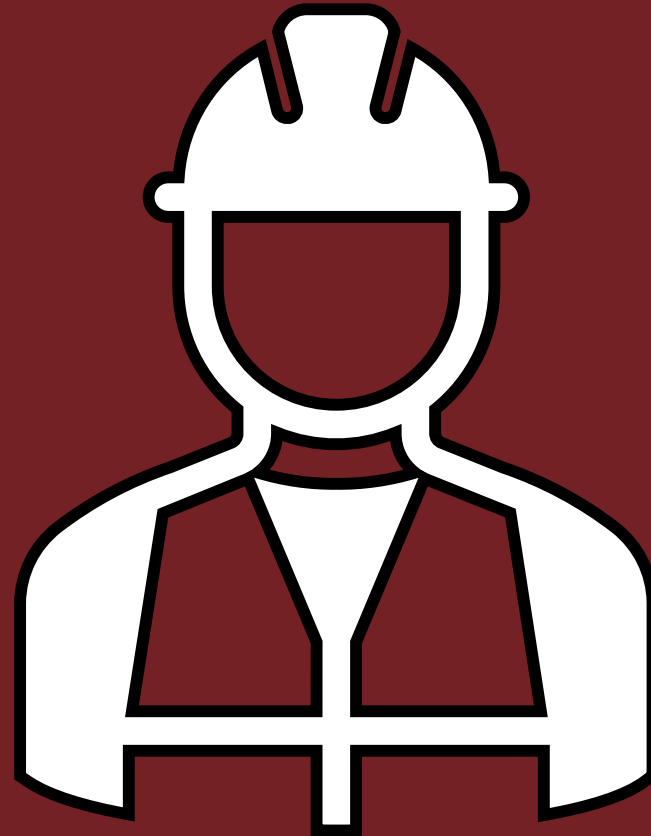
REASONS PEOPLE DO SERVICE

I WANNA HELP

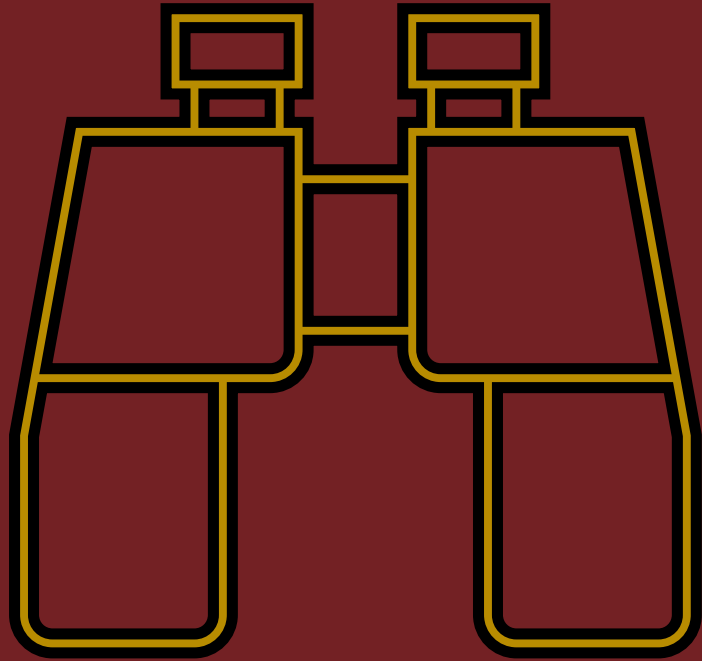
**I Want to Give Back for What I
Am Getting**

**I Get to Practice My Recovery
Doing Service**

**I Am Learning Progressive
Responsibility**



FOCUS OF SERVICE



**Attract Those Who Still
Suffer**

**Make No Promises
(attract, don't promote)**

ACA Service Structure Sequence

Meetings

create service boards
(Intergroups) to better
serve their needs

Intergroups

create service boards
(Regions) to better serve
their needs



Regions

create the service board
(World Service Board) to
better serve their needs

World Service

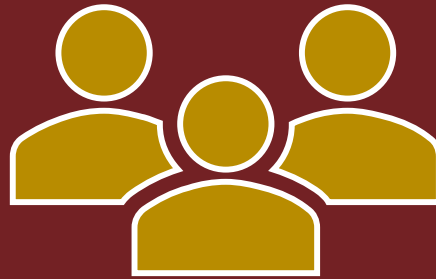
Maintains non-profit status
Follows voice of fellowship
Is focal point for info

Meeting Representatives become the Intergroup Boards
Intergroup Representatives make up the Region Boards
Region Representatives serve on the World Service Board

SERVICE IN MEETINGS

IN MEETINGS

Show up
Claim Your Seat
Offer to Read
Offer to be the Timekeeper
Share
Newcomer Greeter (Mentor)
Meeting Secretary
Zoom Host for Virtual Meetings
Treasurer – Announce Income, Expenses
Literature – Get and disperse Literature
Community Outreach – Report on Progress
Refreshments - Supply at In-person Meetings
Sponsor – Sponsee – Meet with weekly
Representative to the Intergroup



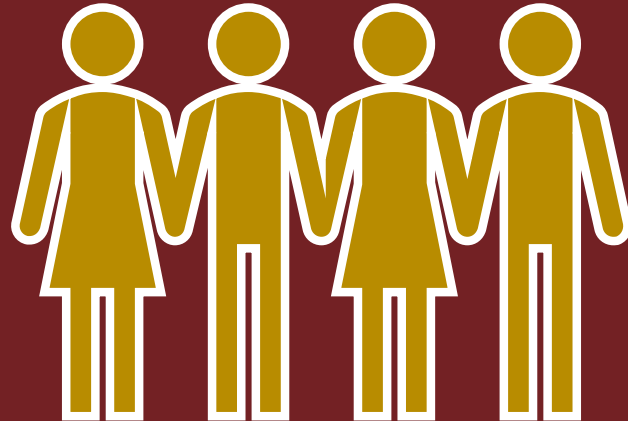
BETWEEN MEETINGS

Newcomer Greeter (Mentor) – Contact Newcomers
Meeting Secretary – Contact Trustees
Zoom Host - Set Up Meetings
Treasurer - Record 7th Tradition, Make Bank Deposits, Pay Bills/Rent
Literature – Get and take to meetings
Community Outreach -
Refreshments for In-person Meetings
Sponsor – Sponsee
Representative to the Intergroup
Attend Recovery & Service Workshops
Call Others from Meeting

SERVICE IN INTERGROUPS

IN MEETINGS

Chairperson
Vice Chair
Treasurer
Recording Secretary
Committee Chairs
 Literature
 Outreach
 Special Events
 Newsletter
 Website
Zoom Host for Virtual Meetings
Representative to the Region



BETWEEN MEETINGS

Chairperson – Talk with Committees/Officers
Vice Chair - Talk with Committees/Officers
Treasurer – Banking, Recording, Budget
Recording Secretary – Minutes, Archives
Committee Chairs –
 Literature – Get & Distribute
 Outreach – Community Contact
 Special Events – Workshops, Social Activities
 Newsletter – Collect, Edit, Layout, Disburse
 Website – Develop, Maintain, Keep Current
Committee Volunteers
Zoom Host - Set Up Next Meeting
Representative to the Region

SERVICE IN REGIONS

IN MEETINGS

Chairperson – Lead, Report
Vice Chair - Report
Treasurer – Report
Recording Secretary – Take Minutes
Committee Chairs –
 Literature – Report
 Outreach – Report
 Special Events – Report
 Newsletter– Report
 Website
Zoom Host for Virtual Meetings
Representative to WSO – Report



BETWEEN MEETINGS

Chairperson – Talk to Officers, Chairs
Vice Chair – Talk to Officers, Chairs
Treasurer - Banking, Recording, Budget
Recording Secretary - Minutes, Archives
Committee Chairs –
 Literature - Get & Distribute
 Outreach - Community Contact
 Outreach – Program Volunteers
 Special Events – Workshops, Social Events
 Newsletter - Collect, Edit, Layout, Disburse
 Website - Develop, Maintain, Keep Current
Zoom – Show up Early to Host Meetings
Representative to WSO - Attend WSO Meetings

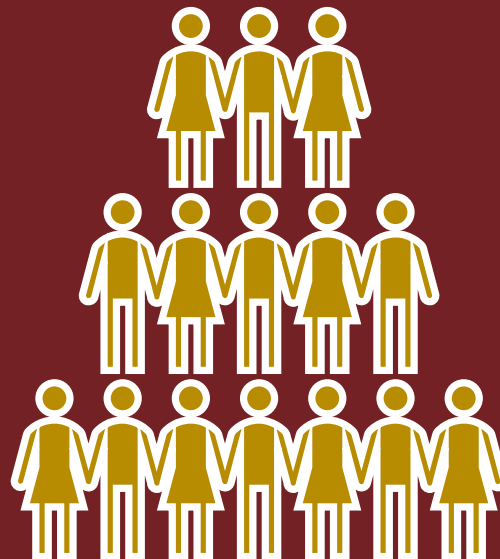
SERVICE IN WSO

IN MEETINGS

Chairperson – Lead, Report
Vice Chair - Report
Treasurer - Report
Secretary – Provide Minutes
Committee Chairs - Report
IT People - IT Support

BETWEEN MEETINGS

Chairperson – Talk with Officers, Chairs
Vice Chair – Talk with Officers, Chairs
Treasurer - Bank, Budget, Make Report
Secretary – Prepare Minutes, Archive
Com. Chairs – Lead Meetings, Tasks
Committee Volunteers - Meetings, Tasks
IT People – Meetings, Update Websites



HOW TO DO SERVICE



Give Yourself Permission to Do Service

**Do Service Because You Want to
(For Love – not guilt, not recognition, not to please)**

Take on Increasing Responsibility

**Match your Abilities, Creativity, and Limitations
with Open Positions & then Volunteer**

Commit Yourself to Doing a Good Job

Get a Service Sponsor to Guide You

CLOSING

7th Tradition

**Serenity
Prayer**

Fellowship

